**FY24 Renewal Submission Deadlines**

|  |  |
| --- | --- |
| **Purchase Request Amount**  | **Date Due in****UIUC Purchasing** |
| **Renewals of $1,000,000 or more for commodities, general services and/or professional and artistic services, including sole sources require Board of Trustees approval. Requisitions need to be submitted to Purchasing in adequate time to obtain the necessary BOT approvals.** | **January 23, 2023****Last FY23 BOT Mtg. Date****May 18, 2023** |
| **$100,000 to $999,999 for commodities and general services, and sole sources.** | **January 30, 2023** |
| **$100,000 to $999,999 for professional and artistic services** | **January 30, 2023** |
| **$50,000 to $100,000 for commodities and general services** | **February 13, 2023** |
| **$50,000 to $100,000 for professional and artistic services** | **February 13, 2023** |
| **Between $10,000 and up to $49,999**  | **April 3, 2023** |
| **Up to $100,000 for construction and construction-related services** | **April 3, 2023** |

**Please see** [**https://www.uiucpurchasing.illinois.edu/news/fy24-renewal-information/**](https://www.uiucpurchasing.illinois.edu/news/fy24-renewal-information/) **for full Procedures and Deadlines information.**

**FY24 Renewal Department Buyer Assignments**

**Allerton**

 Chelsea Collier cjcollie@uillinois.edu

**Animal Resources**

 Jacob Shaw jwsha@ullinois.edu

**Animal Science**

 Jacob Shaw jwsha@ullinois.edu

**Beckman Institute**

 Michelle Griffen griffn@uillinois.edu

**Campus Rec.**

 Ryan Johnson rmjohnso@uillinois.edu

**College of Law**

 Chelsea Collier cjcollie@uillinois.edu

**Crop Science**

 Jacob Shaw jwsha@ullinois.edu

**Div. Intercollegiate Athletics/State Farm Center**

Michelle Griffen griffn@uillinois.edu

Jenna Montgomery jennam@uillinois.edu

**Engineering**

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**Extension**

 Debbie Montgomery dm22@uillinois.edu

Chelsea Collier cjcollie@uillinois.edu

**Facilities & Services**

Ryan Johnson rmjohnso@uillinois.edu

 Greg Miller wgmiller@illinois.edu

 Debbie Montgomery dm22@uillinois.edu

 Jenna Montgomery jennam@uillinois.edu

 Jacob Shaw jwsha@ullinois.edu

**Gies College of Business**

 Chelsea Collier cjcollie@uillinois.edu

**Housing/Dining**

 Jenny Henderson jennylh@uillinois.edu

 Greg Miller wgmiller@illinois.edu

**Illini Union**

 Jenny Henderson jennylh@uillinois.edu

 Greg Miller wgmiller@illinois.edu

**Institute for Genomic Biology**

 Michelle Griffen griffn@uillinois.edu

**Krannert Center for the Performing Arts**

 Chelsea Collier cjcollie@uillinois.edu

 Jenny Henderson jennylh@uillinois.edu

**Library**

 Michelle Griffen griffn@uillinois.edu

 Debbie Montgomery dm22@uillinois.edu

**Material Research Lab**

 Joan Zocher zocher@uillinois.edu

**McKinley Health Center**

 Joan Zocher zocher@uillinois.edu

**Prairie Research (Surveys)**

Jenna Montgomery jennam@uillinois.edu

**Public Safety**

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**Technology Services**

 Jenny Henderson jennylh@uillinois.edu

 Jacob Shaw jwsha@ullinois.edu

**Veterinary Medicine**

 Chelsea Collier cjcollie@uillinois.edu

 Joan Zocher zocher@uillinois.edu

**IPM**

 Michelle Griffen griffn@uillinois.edu

**Willard Airport**

 Ryan Johnson rmjohnso@uillinois.edu