



FY23 Renewal Submission Deadlines

Purchase Request Amount	Date Due in UIUC Purchasing
Renewals of \$1,000,000 or more for commodities, general services and/or professional and artistic services, including sole sources require Board of Trustees approval. Requisitions need to be submitted to Purchasing in adequate time to obtain the necessary BOT approvals.	January 24, 2022 Last FY22 BOT Mtg. Date May 19, 2022
\$100,000 to \$999,999 for commodities and general services, and sole sources.	January 28, 2022
\$100,000 to \$999,999 for professional and artistic services	January 28, 2022
\$50,000 to \$100,000 for commodities and general services	February 11, 2022
\$50,000 to \$100,000 for professional and artistic services	February 11, 2022
Between \$10,000 and up to \$49,999	April 1, 2022
Up to \$100,000 for construction and construction-related services	April 1, 2022

Please see <https://www.uiucpurchasing.illinois.edu/news/fy23-renewal-information/> for full Procedures and Deadlines information.



FY23 Renewal Department Buyer Assignments

Allerton

Chelsea Collier cjcollie@uillinois.edu

Animal Resources

Andrea Lile alile@uillinois.edu

Animal Science

Andrea Lile alile@uillinois.edu

Beckman Institute

Michelle Griffen griffn@uillinois.edu

Campus Rec.

Ryan Johnson rmjohnso@uillinois.edu

College of Law

Chelsea Collier cjcollie@uillinois.edu

Crop Science

Andrea Lile alile@uillinois.edu

Div. Intercollegiate Athletics

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Jenna Montgomery jennam@uillinois.edu

Megan Wells mrwells@uillinois.edu

Engineering

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Extension

Debbie Montgomery dm22@uillinois.edu

Chelsea Collier cjcollie@uillinois.edu

Facilities & Services

Karen Brown karenrb@uillinois.edu

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Jenna Montgomery jennam@uillinois.edu

Gies College of Business

Chelsea Collier cjcollie@uillinois.edu

Housing/Dining

Karen Brown karenrb@uillinois.edu

Chelsea Collier cjcollie@uillinois.edu

Illini Union

Karen Brown karenrb@uillinois.edu

Amy Rogers arogers9@uillinois.edu

Institute for Genomic Biology

Michelle Griffen griffn@uillinois.edu

Krannert Center for the Performing Arts

Jenna Montgomery jennam@uillinois.edu

Library

Michelle Griffen griffn@uillinois.edu

Debbie Montgomery dm22@uillinois.edu

Material Research Lab

Joan Zocher zocher@uillinois.edu

McKinley Health Center

Joan Zocher zocher@uillinois.edu

Prairie Research (Surveys)

Megan Wells mrwells@uillinois.edu

Public Safety

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Technology Services

Megan Wells mrwells@uillinois.edu

Amy Rogers arogers9@uillinois.edu

Veterinary Medicine

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Joan Zocher zocher@uillinois.edu

IPM

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Willard Airport

Ryan Johnson rmjohnso@uillinois.edu